

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



September 2, 1997

COUNTY FISCAL LETTER (CFL) NO. 97/98-09

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 1997/98 COMMUNITY CARE LICENSING (CCL) FINAL
ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND FAMILY DAY
CARE HOMES (FDCH)

The purpose of this letter is to provide you with a CCL allocation for FY 1997/98. The CCL allocations are for the FFH program including funds for FFH recruitment activities (\$6,743,000 general fund), and the FDCH program (\$1,507,142 general fund). Attachments I and II also reflect the amount of available Title IV-E funds for each program.

Foster Family Homes and Recruitment (Attachments I & II)

To compute the FFH program allocation, the counties average monthly caseload for March 1996 through February 1997 was divided by the workload standard of 90 facilities per monthly full-time equivalent (FTE). This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total staff level was then multiplied by the individual counties FY 1995/96 actual unit cost per Social Services Worker plus one cost-of-doing business increase of 2.6% to reflect the FY 1996/97 cost base. This allocation reflects an adjustment to the planning allocation figures due to a technical error in the unit cost calculation portion of the planning allocation. We apologize for any inconvenience this may have caused.

For counties performing FFH licensing activities, individual county unit cost, caseload and federal usage rates were used to develop each county's allocation. An adjustment was made to guarantee counties a minimum allocation of \$5000 (total funds).

FFH recruitment activities are reflected in the workload standard. For the 14 counties that do not participate in the licensing program, recruitment only funds were developed and distributed based on each county's average number of cases in Family Reunification and Permanent Placement and the number of children under 18 years of age based on the 1990 U.S. census data.

The administrative expenditures, including staff development, claimed to Program Codes 155, 156 and 158, Foster Family Licensing/Recruitment on the county's quarterly Administrative Expense Claim (AEC), will be charged against this allocation. The FFH allocation is federal and state funded and only the state share will be controlled. Any expenditures exceeding the General Fund allocation will be shifted to county share on Program Code 192 (CCL-FFH state use only). If a county exceeds its allocation, a closed-end shift will be applied as explained in CFL 92/93-12, dated September 12, 1992.

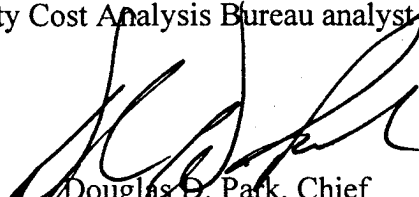
Family Day Care Homes (Attachment III)

To compute the FDCH program planning allocation, the counties average monthly caseload for the period March 1996 through February 1997, was divided by the workload standard of 358 facilities per month per Full Time Equivalent. This resulted in the number of justified staff required to license this category of facility.

A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total justified staff was then multiplied by the counties average unit cost per Social Services Worker in FY 1995/96 plus a cost-of-doing business increase of 2.6% to reflect a 1996/97 cost base.

The administrative expenditures, including staff development, claimed to Program Code 157, Licensing-Family Day Care on the county's quarterly AEC Claim, will be charged against this allocation. The FDCH allocation is 100 percent state general fund. Any expenditures exceeding the allocation will be transferred to county share on Program Code 153 (CCL-FDCH) state use only. If a county exceeds its allocation, a closed-end shift will be applied as explained in CFL 92/93-12, dated September 12, 1992.

If you have any questions regarding either your individual allocation or the allocation methodology, please contact your County Cost Analysis Bureau analyst at (916) 657-3806.



Douglas D. Park, Chief
Financial Planning Branch

Attachment

c: CWDA

Community Care Licensing - Foster Family Homes Allocation

Attachment I

COUNTY	FEDERAL	STATE	TOTAL
ALAMEDA	\$345,000	\$453,620	\$798,619
ALPINE	\$0	\$0	\$0
AMADOR	\$0	\$0	\$0
BUTTE	\$28,850	\$34,792	\$63,642
CALAVERAS	\$9,756	\$13,058	\$22,813
COLUSA	\$0	\$0	\$0
CONTRA COSTA	\$252,698	\$318,955	\$571,654
DEL NORTE	\$17,713	\$23,171	\$40,884
EL DORADO	\$26,943	\$35,776	\$62,718
FRESNO	\$146,273	\$176,971	\$323,244
GLENN	\$6,083	\$8,923	\$15,006
HUMBOLDT	\$0	\$0	\$0
IMPERIAL	\$25,382	\$35,421	\$60,804
INYO	\$9,514	\$17,205	\$26,719
KERN	\$219,283	\$262,181	\$481,464
KINGS	\$24,383	\$33,853	\$58,236
LAKE	\$0	\$0	\$0
LASSEN	\$0	\$0	\$0
LOS ANGELES	\$0	\$0	\$0
MADERA	\$0	\$0	\$0
MARIN	\$27,823	\$51,823	\$79,645
MARIPOSA	\$10,831	\$15,407	\$26,238
MENDOCINO	\$61,388	\$90,987	\$152,375
MERCED	\$42,611	\$51,040	\$93,651
MODOC	\$0	\$0	\$0
MONO	\$0	\$0	\$0
MONTEREY	\$37,801	\$55,035	\$92,836
NAPA	\$49,729	\$86,377	\$136,106
NEVADA	\$0	\$0	\$0
ORANGE	\$315,966	\$411,845	\$727,811
PLACER	\$24,537	\$42,020	\$66,557
PLUMAS	\$0	\$0	\$0
RIVERSIDE	\$0	\$0	\$0
SACRAMENTO	\$395,171	\$427,717	\$822,887
SAN BENITO	\$1,837	\$3,163	\$5,000
SAN BERNARDINO	\$339,151	\$364,761	\$703,912
SAN DIEGO	\$634,359	\$989,214	\$1,623,573
SAN FRANCISCO	\$144,852	\$190,457	\$335,309
SAN JOAQUIN	\$155,732	\$203,524	\$359,256
SAN LUIS OBISPO	\$34,447	\$51,035	\$85,482
SAN MATEO	\$154,260	\$283,674	\$437,935
SANTA BARBARA	\$64,731	\$89,751	\$154,482
SANTA CLARA	\$315,254	\$405,609	\$720,863
SANTA CRUZ	\$74,791	\$114,763	\$189,554
SHASTA	\$80,204	\$107,099	\$187,303
SIERRA	\$0	\$0	\$0
SISKIYOU	\$2,267	\$2,849	\$5,116
SOLANO	\$43,051	\$89,161	\$132,212
SONOMA	\$63,134	\$112,131	\$175,265
STANISLAUS	\$86,733	\$107,983	\$194,716
SUTTER	\$33,915	\$35,451	\$69,366
TEHAMA	\$15,366	\$22,619	\$37,985
TRINITY	\$12,164	\$22,368	\$34,531
TULARE	\$107,018	\$132,050	\$239,068
TUOLUMNE	\$8,865	\$14,005	\$22,870
VENTURA	\$99,818	\$168,794	\$268,612
YOLO	\$21,915	\$27,966	\$49,881
YUBA	\$14,566	\$22,708	\$37,274
TOTALS	\$4,586,103	\$6,207,312	\$10,793,415

<u>COUNTY</u>	<u>FEDERAL</u>	<u>STATE</u>	<u>TOTAL</u>
ALPINE	\$57	\$71	\$128
AMADOR	\$223	\$771	\$994
COLUSA	\$309	\$509	\$818
HUMBOLDT	\$2,934	\$4,069	\$7,003
LAKE	\$1,094	\$1,901	\$2,995
LASSEN	\$576	\$1,119	\$1,695
LOS ANGELES	\$311,873	\$477,125	\$788,998
MADERA	\$1,718	\$3,331	\$5,049
MODOC	\$168	\$182	\$350
MONO	\$218	\$222	\$440
NEVADA	\$1,598	\$1,852	\$3,450
PLUMAS	\$354	\$514	\$868
RIVERSIDE	\$33,775	\$44,021	\$77,796
TOTAL	\$354,897	\$535,688	\$890,585

<u>COUNTY</u>	<u>FY 96/97</u> <u>Final</u> <u>Allocation</u>
DEL NORTE	\$14,730
FRESNO	\$194,556
INYO	\$10,205
KINGS	\$34,266
MARIN	\$110,521
MENDOCINO	\$61,782
SACRAMENTO	\$798,038
SANTA CRUZ	\$147,177
SUTTER	\$46,501
TEHAMA	\$17,669
TULARE	\$9,087
YOLO	\$62,611
TOTALS	\$1,507,142